STRATA PLAN NW2050, CYPRESS POINT, ANNUAL GENERAL MEETING HELD ON WEDNESDAY, DECEMBER 4, 2013 AT 7:00 PM IN THE PAVILION LOUNGE, 7531 MINORU BOULEVARD, RICHMOND, B.C.

In Attendance: 33 Strata lots represented in person:

17 Strata lots represented by proxy

50 in total

1. CALL TO ORDER:

The meeting was called to order at 7:05 PM by the Council President, Gordon Farrell. Moved (122) and Seconded (312).

2. CERTIFICATION OF PROXIES

Corinne Inglis advised 17 proxies had been certified.

3. NOTICE OF QUORUM

The requirement of the NW2050 By-Laws state that one third (36) of the persons entitled to vote (106) present in person or by proxy constitutes a quorum. We have 33 owners in person and 17 by proxy for a total of 50 owners eligible to vote, which is a quorum.

4. PROOF OF NOTICE OF MEETING OR WAIVER

Notice of this meeting was sent out on November 13, 2013 to the last known address of each owner thereby giving owners the notice required as per the Strata Property Act.

5a APPROVAL OF AGENDA

Moved (301) and Seconded (104) Carried. Unanimous.

5b INTROCUCTION OF HEAD TABLE

The Council President, Gordon Farrell, introduced the Head Table. Tony Gioventu, the Executive Director of CHOA and Gerry Blanchard, Owner of CrossRoads Management Ltd. were in attendance.

6. APPROVAL OF December 5, 2012 AGM MINUTES

It was MOVED (122) and SECONDED (207) to adopt the minutes of the Annual General Meeting held on December 5, 2012. Carried. Unanimous.

7. PRESIDENTS REPORT - was included in the AGM package

- a. Budget & Finance Report for 2012
 Carole Borthwick provided an overview of the 2012 financial results.
 - 1. It was MOVED by (118) and SECONDED by (122) to approve the proposed 2014 Cypress Point Operating Budget.

This motion was CARRIED. UNANIMOUS

2. It was **MOVED** by (318) and **SECONDED** by (203) to approve the proposed 2014 Cypress Shared Facility Budget.

This motion was CARRIED. UNANIMOUS

8. CONSIDERATION OF \(\frac{3}{4}\) VOTE SPECIAL RESOLUTIONS

a. RESOLUTION A

BE IT RESOLVED BY A $\frac{3}{4}$ VOTE SPECIAL RESOLUTION THAT:

The Owners of Strata Plan NW 2050 approve leaving the 2013 year-end accumulated fund surplus in the operating account / transferring the 2013 year end accumulated deficit from the Contingency Fund.

It was **MOVED** (301) and **SECONDED** (322) to approve Special Resolution A.

This motion was CARRIED. UNANIMOUS

b. RESOLUTION B

BE IT RESOLVED BY A \(\frac{3}{4}\) VOTE SPECIAL RESOLUTION THAT:

The Owners of Strata Plan NW 2050 approve the painting of all exterior buildings as per Appendix A, as attached, to a maximum of \$146,000.00. Surplus funds, if any, will be deposited back into the CRF Fund.

After much discussion it was decided that the last paragraph of Appendix A would be struck entirely.

It was **MOVED** (325) and **SECONDED** (232) to approve amended Special Resolution B.

This motion was CARRIED. 2 OPPOSED

c. RESOLUTION C

BE IT RESOLVED BY A $\frac{3}{4}$ VOTE SPECIAL RESOLUTION THAT: The Owners Strata Plan NW2050 approve contracting an engineer to provide drawings for all three buildings in the amount of \$36,000.00 to be paid from the re-piping fund, as funds become available.

It was MOVED (122) and SECONDED (312) to approve Special Resolution C.

This motion was CARRIED. 2 OPPOSED

9. NEW BUSINESS

- a. Gerry Blanchard presented changes to the insurance industry that have occurred as a result of lawsuits that have taken place over the last few years.
- b. The Strata Corporation has obtained a Depreciation Report and is awaiting the details to be provided to them.
- c. Owners need to assure that their homeowners insurance covers the deductibles of the strata corporation.
- d. The owners thanked the Council and Corinne for all their hard work over the past year.

10. ELECTION OF NEW COUNCIL FOR 2014

The following owners were elected for council.

Unit 302
Unit 330
Unit 312
Unit 118
Unit 120

6. Mark Zhao Unit 3347. Michal Harrison Unit 2258. Felix Zhang Unit 115

(301) and (337) volunteered to act as Scrutineers to count the secret ballot vote of the owners to elect seven council Members from the group of eight noted above. 48 ballots were cast. 47 ballots were counted. A note of thanks to Lucy and Maureen for counting ballots.

It was MOVED (122) and SECONDED (312) to approve the first seven named owners as council members. A motion was made to destroy the ballots. Moved (118) Seconded (302) The motion was CARRIED. Unanimous.

11. ADJOURNMENT - The AGM was adjourned at 9:03 PM

It was MOVED (222) and SECONDED (312) to adjourn the meeting. The motion was CARRIED. UNANIMOUS.

- 12. CONVENE SGM
- 13. RAFFLE

Balance Sheet (Accrual) CYPRESS POINT - 12 - (nw2050) October 2013

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AS OF THE 10TH MONTH ENDING OCTOBER 31, 2013

Prepared For: Strata Plan NW 2050 7511-7651 Minoru Blvd. Richmond, BC V6Y 1Z3	Prepared By: Crossroads Management Ltd. #1011 - 7445 132nd. Street Surrey, BC V3W 1J8
ASSETS 1010-0000 Petty Cash 1013-0000 Bank Shares 1020-0000 Bank - Westminster - Chequing 1025-0000 Bank - Westminster - Contingency 1025-0030 Bank - Exterior Building 1025-0035 Bank - Roof Top Decks 1028-0015 Bank - Repipe Levy 1111-0100 Due (to) from CP Shared Facility 1111-0110 Due from CP Shared Facility-Common 1200-0000 Prepaid Insurance 1300-0000 Accounts Receivable	500.00 5.00 41,981.85 85,433.12 33,812.26 72,134.30 46,389.66 8,933.33 151.20 14,996.95 42,577.83
TOTAL ASSETS	346,915.50
LIABILITIES 2010-0000 Accounts Payable 2012-0000 Receiver General 2040-0003 Due to Contingency-Insurance 2250-0000 Pre-Paid Fees TOTAL LIABILITIES	17,444.54 3,023.40 22,000.00 1,016.51 43,484.45
OWNERS' EQUITY RESERVES 3300-0000 Contingency Fund 3300-0030 Depreciation Report Fund 3300-0040 Cracked Joint Repair Fund 3300-0054 Due (to) from CP Shared Facility TOTAL RESERVES	70,874.27 2,157.00 12,401.85 8,933.33 94,366.45
REPIPING LEVY 3402-4001 Repipe Levy Income 3402-4002 Repipe Levy Expense TOTAL REPIPING LEVY	51,109.30 -4,719.64 46,389.66
EXTERIOR BUILDING 3432-0051 Exterior Building Fund TOTAL EXTERIOR BUILDING	33,812.26 33,812.26
ROOF TOP DECKS 3432-0057 Roof Top Decks Fund 3432-0058 Roof Top Decks Expenses TOTAL ROOF TOP DECKS	72,894.90
3500-0000 Net Income - Prior Years 3510-0000 Net Income - Current Year TOTAL OWNERS' EQUITY TOTAL LIABILITIES AND EQUITY	42,470.34 14,258.04 151,094.83 346,915.50

Accountants
Property Manager

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Budget Comparison (Accrual) CYPRESS POINT - 12 - (nw2050) October 2013 AS OF THE 10TH MONTH ENDING OCTOBER 31, 2013

Prepared For: Strata Plan NW 2050 7511-7651 Minoru Blvd. Richmond, BC V6Y 1Z3 Prepared By: Crossroads Management Ltd. #1011 - 7445 132nd. Street Surrey, BC V3W 1J8

	MTD Actual	MTD Budget	\$ Var. 5	% Var.	YTD Actual	YTD Budget	\$ Var.	% Var.	Annual
INCOME									
4010-0000 Strata Fees	31,358.57	31,358.54	0.03	0.00	313,585.52	313,585.40	0.12	0.00	376,302.46
4016-0000 Interest Income	60.23	25.00		140.9	953.19	250.00	703.19	281.2	300.00
4016-0020 Sundry Income	313.34	166.67		88.00	4,326,56	1,666.70	2,659.86	159.5	2,000.00
4022-0000 Move in/out	150.00	108.33	41,67	38.47	1,350.00	1,083.30	266.70	24.62	1,300.00
TOTAL	31,882.14	31,658.54	223.60	0.71	320,215,27	316,585.40	3,629,87	1.15	379,902.46
4034-3000 Bylaw Fines/Late Fees	100.00	129.17	-29.17 -	22.58	2,839.17	1,291.70	1,547.47	119.8	1,550.00
TOTAL	100.00	129.17	-29.17 -	22.58	2,839.17	1,291.70	1,547.47	PROPERTY.	1,550.00
OTHER									
4057-0000 Parking	540.00	675,00	-135.00 -	20.00	5.530.00	6.250.00	4 220 20	40.07	0.400.00
4057-1000 Laundry Income	106.00	41.67		159.1	292.00	6,750.00 416.70	-1,220.00 -124.70		8,100.00
4058-0000 Lockers	720.00	750.00		-4.00	7,200.00	7,500.00	-300.00	-4.00	9,000.00
TOTAL OTHER	1,368.00	1,466.67	-98.67	-6.73	13,022.00	14,666.70	-1,644.70		17,600.00
TOTAL INCOME	33,350.14	33,254.38	95.76	0.29	336.076.44	332,543.80	3.532.64	1.06	399,052.46
EXPENSES					•		5,002.0		000,002.40
TOURIST EXPENSES									
TOWNHOUSE EXPENSES 6318-0000 Gutter Cleaning	0.00	2-2							
6319-0000 Exterior Maintenance	0.00 656.78	358.33	358.33		0.00	3,583.30	3,583.30		4,300.00
6319-0010 Building Envelope Maint.	0.00	321.97 416.67	-334.81 -		1,009.58	3,219.70	2,210.12	68.64	3,863.62
6319-0050 Chimney Cleaning	2,299.50	258.33	416.67 -2,041.17 -		0.00 2,299.50	4,166.70	4,166.70	100.0	5,000.00
6319-0100 Dryer Vent Cleaning	0.00	100.00		100.0	1,001.70	2,583.30 1,000.00		10.99	3,100.00
6319-0150 Window/Skylight Mtnce	0.00	41.67		100.0	236.25	416.70	-1.70 180.45	-0.17	1,200.00
6319-0200 Exterior Window Washin	0.00	150.00		100.0	1,512.00	1.500.00	-12.00	-0.80	500.00 1.800.00
6319-0250 Parkade & Garage Door	215.60	166.67	-48.93 -7		383.60	1,666.70		76.98	2.000.00
6319-0300 Signage	0.00	20.83		100.0	0.00	208.30	208.30	100.0	250.00
6321-0000 Exterior Painting	0.00	166.67		100.0	797.38	1,686.70		52.16	2.000.00
6323-0000 Roof Maintenance	249.90	125.00	-124.90 -9	99.92	249.90	1,250.00	1,000.10	80.01	1,500.00
TOTAL OPERATING EXPS T.H. COMMON EXPENSES	3,421.78	2,126.14	-1,295.64 -6	80.94	7,489.91	21,261.40	13,771.49	64.77	25,513.62
LANDSCAPING & GROUNDS									
6415-0000 Landscape Contract	2.016.00	2,133.33	447.00		47.540.05	04 000 00			
6430-0025 Ground/Garden Supplies	0.00	20.83	117.33 20.83	5.50	17,512.95 120.55	21,333.30 208.30	3,820.35		25,600.00
5435-0000 Plant Replacement & Im	1.741.00	416.67	-1,324,33 -3		7,796.00	4,166.70		42.13	250.00
6435-0050 Landscaping Upgrade	0.00	350.00		100.0	6.510.00	3,500.00	-3,629.30 -3,010.00	-86.00	5,000.00
6436-0000 Pest Control	-151.20	150.00		200.8	1,320.90	1,500.00		11.94	4,200.00 1,800.00
6440-0000 Irrigation System	0.00	166.67		100.0	3,346.66	1,666.70		-100.8	2,000.00
6442-0000 Hydrants	0.00	8.33	8.33	100.0	-35.47	83,30	118.77	142.5	100.00
6446-0050 Parking Lot Maintenance	0.00	41.67	41.67	100.0	5,236.32	416.70	-4,819.62		500.00
6455-0000 Snow Removal	0.00	62.50		100.0	0.00	625.00	625.00	100.0	750.00
TOTAL LANDS. & GROUNDS	3,605.80	3,350.00	-255.80	-7.64	41,807.91	33,500.00	-8,307.91	-24.80	40,200.00
REPAIR & MAINTENANCE- GENER									
6510-0017 General Interior Repair	0.00	250.00	250.00 1	0.001	3,884.51	2,500.00	-1,384.51	-55.38	3.000.00
6510-0150 Doors	0.00	83.33	83.33 1	0.001	1,198.40	833.30	-365.10		1.000.00
6510-0210 R & M - Electrical	0.00	166,67	166.67 1	0.001	476.49	1,686.70		71.41	2,000.00
6510-0405 Water Leaks - Buildings	1,627.38	125.00		1,201	2,421.54	1,250.00	-1,171.54		1,500.00
6510-0410 R & M - Plumbing	0.00	416.67		0.001	4,961.65	4,166.70	-794.95		5,000.00
6510-4001 Elevator	429.45	466.67	37.22	7.98	4,380.39	4,686.70	286.31	6.14	5,600.00
6521-1000 Fire Equipment Maint. 6522-0000 Carpet Cleaning	1,114.31	416.67	-697.64 -1		6,788.23	4.166.70	-2,621.53		5,000.00
6530-1000 Carpet Cleaning	0.00	183.33		100.0	1,968.75	1,833.30	-135.45	-7.39	2,200.00
6535-2150 Locks & Keys	903.67 669.73	1,100.00 41.67		17.85	10,102.95	11,000.00	897.05	8.16	13,200.00
6566-0000 Light Bulbs	0.00	75.00	-628.06 -1 75.00 1		1,534.55 99.80	416.70		268.2	500.00
TOTAL REPAIR & MAINT.	4,744.54					750.00	650.20	-	900.00
1910E DEFAIN & MAINT.	4,744.04	3,325.01	-1,419.53 -4	12.09	37,817.26	33,250.10	-4,567.16 ·	13.74	39,900.00

Budget Comparison (Accrual) CYPRESS POINT - 12 - (nw2050) October 2013 AS OF THE 10TH MONTH ENDING OCTOBER 31, 2013

	MTD Actual	MTD Budget	\$ Var.	% Var.	YTD Actual	YTD Budget	\$ Var.	% Var.	Annual
UTILITIES									
6576-0000 Electricity - Common	1,594.87	2,083.33	488.46	23.45	16,954.01	20,833.30	3,879.29	18.62	25,000.00
6578-2000 Garbage & Recycling	735.17	833.33	98.16	11.78	7,451.39	8,333.30	881.91	10.58	10,000.00
6581-0000 Gas	1,608.17	1,916.67	308.50	16.10	17,274.48	19,166.70	1,892.22	9.87	23,000.00
TOTAL UTILITIES	3,938.21	4,833.33	895.12	18.52	41,679.88	48,333,30	6,653.42	13.77	58,000.00
RECREATION CENTRE - COMMON									
6710-3000 Shared Facility-Woodrid	1,339.33	1,406.25	66.92		13,393.30	14,062.50	669.20	4.76	16,875.00
6710-4000 Shared Facility-Cypress	2,162.49	2,162.49	0.00	0.00	21,624.90	21,624.90	0.00	0.00	25,949.84
TOTAL OPER, EXPS-REC, CENTR	3,501.82	3,568.74	66.92	1.88	35,018.20	35,687.40	669.20	1.88	42,824.84
0.11 4.0000 0.00000000									
SALARIES & BENEFITS	0.000.00	0.000.00						4	
6870-0050 Wages - Administrator	2,956.25	2,083.33	-872.92		24,444.17	20,833.30	-3,610.87		25,000.00
6870-0075 Wages - Shared Fac Co	-530.25	0.00	530.25	0	-5,302.50	0.00	5,302.50		0.00
6875-0000 Payroll Costs	253.81	300.00		15.40	1,885.54	3,000.00	1,114.46		3,600.00
TOTAL SALARIES & PAYROLL CO	2,679.81	2,383.33	-298.48	-12.44	21,027.21	23,833.30	2,806.09	11.77	28,600.00
OFFICE EXPENSES									
6921-0000 Tel/Fax/Cell - Office	197.46	208.33	10.87	5.22	2,136.37	2,083.30	-53.07	-2.55	2,500.00
0921-000 1011 (30 0011 - C1110C	151.40	200.00	10.07	3,22	2,130,57	2,000.00	-55.07	-2.50	2,550.00
ADMINISTRATION									
6965-0000 Audit - Admin.	0.00	250.00	250.00	100.0	-265.00	2,500.00	2,765.00	110.6	3,000.00
6970-0000 AGM Expenses - Admin.	0.00	58.33	58.33	100.0	0.00	583.30	583.30	100.0	700.00
6980-0000 Legal Expenses	0.00	166.67	166.67	100.0	2,095.51	1,666.70	-428.81	-25.73	2,000.00
6983-0000 Office Equipment	0.00	16.67	16.67	100.0	2,592.24	166.70	-2,425.54	-1,455	200.00
6984-0000 Postage and Printing	37.92	125.00	87.08	69.66	1,143.85	1,250.00	106.15	8.49	1,500.00
6984-0050 Office Supplies	0.00	20.83	20.83	100.0	-156.93	208.30	365.23	175.3	250.00
6984-0100 Courier Service	18.12	33.33	15.21	45.63	334.35	333.30	-1.05	-0.32	400.00
6985-0000 Insurance Appraisal Fee	0.00	125.00	125.00	100.0	0.00	1,250.00	1,250.00		1,500.00
6990-0000 Insurance Premiums	2,999.39	3,075.08	75.69	2.46	32,711.70	30,750.80	-1,960.90	-6.38	36,901.00
6993-0000 Professional Fees	0.00	62.50	62.50	100.0	348.02	625.00	276.98	44.32	750.00
6994-0000 Dues & Subscriptions	0.00	64.58	64.58	100.0	242.55	645.80	403.25		775.00
6995-0001 WorkSafe BC	0.00	29.17	29.17		0.00	291.70	291.70		350.00
7000-0000 Management Fees	630.00	1,064.00	434.00		10,742.76	10,640.00	-102.76		12,768.00
7025-0000 Bank Charges	10.00	18.33	8.33		349.37	183.30	-166.07		220.00
7050-0000 Miscellaneous	689.88	16.67	-673.21		1,389.94	166.70	-1,203.24		200.00
7051-0500 Contingency Transfer	2,500.00	2,500.00	0.00	0.00	25,000.00	25,000.00	0.00		30,000.00
7051-0515 Special Levy Transfer	2,500.00	2,500.00	0.00		25,000.00	25,000.00	0.00		30,000.00
7051-0520 Special Project Fund	3,333.33	3,333.33	0.00	0.00	33,333.30	33,333.30	0,00	0.00	40,000.00
TOTAL ADMINSTRATION EXPENS	12,916.10	13,667.82	751.72	5.50	136,978.03	136,678.20	-299.83	-0.22	164,014.00
TOTAL EXPENSES	34,808.06	33,254.37	-1,553.69	-4.67	321,818.40	332,543.70	10,725.30	3.23	399,052.46
NET INCOME (LOSS)	-1,457,92	0.01	-1,457.93	-14,57	14.258.04	0.10	14,257.94	14,25	0.00

REVENUE UTILITIES

UTILITY EXPENSES